

Minutes-General PTA Meeting (Virtual)

September 20, 2022

I. Meeting Agenda

- Agenda shared and reviewed
- Membership information shared-
 - i. Link to join- <https://cwhenrypta.memberhub.com/store>
 - 1. \$10 to join, \$5 for Henry staff
 - 2. Members are able to vote!

II. August Meeting Minutes

- Minutes reviewed and approved
 - i. Yes-9, No-0 Abstain-2

III. Principal's Message

- Principal's Report shared-

https://docs.google.com/document/d/1l6k9egm00n3tznPVIkOI6F_fWycLgRLWoRtEE7eryQ/edit

- Report Highlights-
 - i. BrainPop Software
 - 1. Science software used in classrooms
 - 2. Purchased by PTA last year
 - 3. Principal will check with teachers to determine if subscription is still needed
 - 4. Will inquire about subscription cost
 - a. School open to splitting cost with the PTA
 - ii. Ways the PTA can support Henry-
 - 1. Lunch, recess, and front desk volunteer help
 - a. School will work on creating a guide for volunteers
 - b. School also seeking outside agencies/groups to help during recess
 - i. Seeking a less expensive alternative to Playworks
 - ii. Reached out to Education Works
 - 2. Indoor recess supply donations
 - 3. Additional clean-up days for the school grounds and building
 - 4. Reinforcement of school norms at home
 - iii. School updates-
 - 1. Hawk Shop to open soon
 - 2. Family Forums to resume in October
 - 3. Safety meeting scheduled with PSD Office of School Safety
 - iv. Calendar Updates-
 - 1. No school 9/26, 10/5, and 10/10
 - 2. Early Dismissal 10/7
 - 3. Pretzel Days begin Friday 9/30
 - 4. Picture Day scheduled for 10/27
- Additional information about the new *SchoolStore* Fundraiser shared
 - i. A percentage of everyday purchases online go towards Henry
 - ii. Similar to Amazon Smiles program
- Administration very thankful for all the positive community support!

- Parents are encouraged to reach out with any questions
 - Principal- Mr. Ross: tross4@philasd.org
 - Vice Principal- Mr. Wilson: kwilson4@philasd.org
 - Lead Teacher-Ms. Rama: kaguann@philasd.org

IV. Staff Welcome

- Staff in attendance introduced

Karen Rama- *School Based Teacher Leader*

Jennifer Gething- *7/8 Learning Support*

Kim Smith- *7/8 Math*

Peg Harley- *6-8 Science*

Anni Tacchino- *6/7 Math*

Crystal Raup- *7/8 ELA*

- Staff welcomed and thanked for all they do at Henry!

V. 2022-23 Calendar

- Link to proposed calendar shared- <https://www.dropbox.com/scl/fi/kvoctvu1zmxay0z6z9awx/CW-Henry-2022-2023-Proposed-Calendar.docx?dl=0&rlkey=c56kjoy9cdxholb16o9hnl5mm>
- Proposed dates reviewed
 - Movie night date will be updated to 10/7
 - Updated Fall Scholastic Fair dates to be announced
 - TBD calendar dates will be shared by the communications team
- PTA will host both virtual and in-person meetings this year
 - Virtual meetings will be held via Zoom from 8 -9pm
 - In-person meetings will be held from 630-730pm at Henry
 - Will be held in the garden or school cafeteria
 - Will broadcast live for families participating virtually
 - Can offer a more interactive virtual component in the future
 - Working on logistical and technical details
- Calendar approved
 - Yes- 20 , No-0, Abstain-0

VI. 2022-23 Budget

- Finance Committee members- Nisha Nayak –Treasurer
Mark Graham- Former Treasurer
Leah Corsover- Former PTA President
 - Email treasurer@cwhenrypta.org if interested in joining the finance team!
- Financial Overview-
 - PTA has an average annual operating budget of 25-30K
 - Most income from fundraisers and donations
 - Large fundraisers include Miss Chocolate and Scholastic Book Fair
 - Majority of expenses go towards educational enrichment and classroom support
 - PTA funds garden lessons, school software purchases, and teacher mini-grants
 - PTA also hosts self-supporting projects that benefit Henry

- a. Beautification Fund- new fund looking to brighten the interior and exterior of the school
 - b. School Supply Fund- fund to purchase school supplies for Henry Teachers
- Proposed Budget Reviewed
 - i. \$28,655 bank balance at the end of last year
 - ii. Income and expense projections shared
 - 1. Projected Income- \$30,500
 - 2. Projected Expenses- \$32, 354
 - 3. PTA projected to spend more than raised this fiscal year
 - a. Reserves available to cover loss
 - b. Fundraisers may be more successful than projected given fewer Covid restrictions this year
 - 4. Checking with school to see if large Brain-Pop software expenditure is still needed
 - a. School open to splitting cost with PTA
 - iii. Discussed increasing the End-of-Year Teacher Appreciation budget
 - 1. An interest in raising the budgeted amount expressed
 - 2. \$1000 was not enough last year to treat staff to an outing with light fare and drinks
 - 3. Will gather event quotes and discuss raising the budget line at the next PTA meeting
 - iv. Budget approved with caveat to revisit teacher appreciation expenditure
 - 1. Yes- 15, No-1, Abstain-0

VII. Projects and Events Committee

- Movie night scheduled for 10/7
 - i. Hours TBA, will depend on sunset
 - ii. Will feature popcorn and a fun activity for kids!
- Fall Festival scheduled for Saturday 10/29
 - i. Planning to begin soon
 - ii. More information to come!
- Volunteers interested in helping encouraged to reach out to committee chairs-
 Meghan Medlock- deejayfive1@gmail.com
 Nate Holt- holt.nathaniel@gmail.com

VIII. Finance Committee

- PTA unable to get a debit card due to signature requirements
 - i. Link to PTA Reimbursement Form shared
- Teacher Mini-Grant application process to begin soon!
 - i. Information will be shared with teachers
- Grant from the Weavers Way Environmental Committee awarded to Henry
 - i. \$400 awarded towards the purchase of stainless-steel water bottles for students

IX. Fundraising Committee

- Miss Chocolate fundraiser officially began on 9/19
 - i. Fundraiser ends on 10/11
 - ii. Items ordered to be delivered on Thursday, 11/3
 - iii. Volunteer help will be needed to process orders and deliver items
- School Supply Fund

- i. Thank you to Top of the Hill Dentistry for donating \$500!
 - ii. Paper for teachers arrived and was delivered to some classrooms today
 - 1. Climate staff member Ms. Adoniz helped deliver cases
 - 2. Would welcome help delivering remaining cases to upper floor classrooms
 - a. Please email Fundraising Chair Natasha Broadwater at natasha.broadwater@icloud.com if interested in helping
 - iii. Clorox wipes will be purchased for special education classrooms
 - iv. Mr. Munter and Mr. Conrad did not need copy paper
 - 1. Requested mini water bottles and mechanical pencils instead
- Board Breaking Fundraiser cancelled
 - i. Any plans to reschedule will be shared
- Planning a 5K Walk/Run
 - i. Scheduled for Saturday, April 22
 - 1. Time TBA
 - ii. Looking to organize a planning committee
 - 1. Volunteers welcome!
 - 2. If interested in helping please email Natasha Broadwater at natasha.broadwater@icloud.com

X. Scholastic Book Fair

- Fall fair to held later in the season
 - i. New dates to be announced
- Information on how to volunteer will be shared soon!
 - i. If interested in participating please email Book Fair Chair Amy Ignatow at ignatowa@gmail.com

XI. Beautification Committee

- New committee raising funds to beautify the school building
 - i. Want to make the building more colorful and inviting
 - ii. Looking to paint door murals, stairways, signs, and more!
 - 1. Sunburst pattern planned for middle school entry doors
 - 2. Design preview to be shared
 - iii. School community will be invited to help choose designs
- GoFundMe campaign began today
 - i. Link shared- <https://gofund.me/1ba65f68>
 - ii. \$1330 in donations already!
- Painters interested in helping encouraged to email committee chairs-
 - Amy Ignatow- ignatowa@gmail.com
 - Kristin Roth- kristinlynnw@gmail.com

XII. Garden Committee

- Garden classes with Farmer Henry have begun
 - i. Class sign-up information will be shared with teachers
- Looking to host a committee meeting on Tuesday, 9/27
 - i. Members interested in attending can email Garden Chair Becky Brodie at beckymacr@gmail.com

- ii. Volunteers to help in the garden always welcome!
- Join the Garden on Facebook and Instagram-
<https://www.facebook.com/groups/1674420836148013>
<https://www.instagram.com/cwhenrygarden/>

XIII. Communications Committee

- Families are encouraged to reach out to the PTA at cwhenrypta@gmail.com
- On Instagram and Facebook @cwhenrypta

XIV. Playground Committee

- Planning to repaint the running track this weekend!
 - i. Looking to paint Saturday afternoon or Sunday morning
 - ii. Interested painters can contact Playground Chair Kristin Roth at kristinlynnw@gmail.com
 - 1. Leaf blowers and broom handles for paint brushes needed

XV. Lower School Committee

- PTA would welcome a Lower School Teacher Rep
 - i. Will reach out to staff

XVI. Upper School Committee

- Upper school update-
 - i. Running Club has begun
 - ii. Debate Club and Ethics Bowl to begin in October
 - iii. Several fun trips planned for students!
 - 1. Please return permission slips asap to participate
- Seeking an Upper School PTA Representative
 - i. Rep would-
 - 1. Lead the planning of upper school activities/events
 - 2. Share upper school updates
 - 3. Communicate needs and concerns of upper school families
 - ii. Please reach out via email if interested- cwhenrypta@gmail.com
- Upper School families encouraged to join the FB page!
<https://www.facebook.com/groups/115061235870175>

Next PTA Meeting- **10/18 at 630pm (In-Person)** **11/15 at 8pm (Virtual)**

Visit www.cwhenrypta.org for information on events, fundraisers, volunteer opportunities, community news and to **join and donate to the PTA!**